

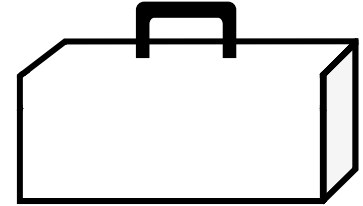
## Activity 1

Use this activity to explain the AUP and/or to reinforce appropriate technology use.

**Objective:** Create a poster or bulletin board to reinforce acceptable use strategies.

### Preparation / Materials

- Decide what type of finished project this will be, poster(s) or bulletin board.
- Assemble items to create the project.



### Discuss

Engage students in discussion. You may want to write down the discussed points.

<p><b>Ask students to:</b></p> <ul style="list-style-type: none"> <li>• name the areas and times they are able to use computers and the Internet (if applicable) while at school</li> <li>• name ways to help keep the computers from getting broken</li> <li>• name ways to help keep students safe when using computers</li> </ul>	<p><b>Introduce the school's AUP.</b></p> <p>Age-appropriately explain that everyone at school must sign, and have their parents sign, a paper that explains about the right and wrong ways to use and treat school computer equipment.</p> <ul style="list-style-type: none"> <li>• If they have not done so already, have students sign a copy of the AUP.</li> </ul>
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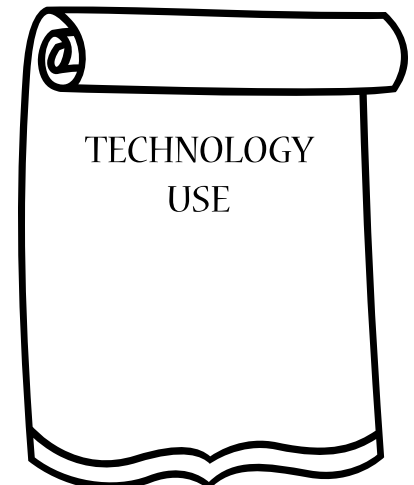
Explain that as a class they are going to create a (poster or bulletin board) to show a list of rules to follow, to help remind them of what is in the AUP.

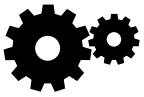
Refer to the lists made earlier in the discussion. Ask students to think of rules they can follow that will keep them and their computers safe. Write the rules on the board.

<p style="text-align: center;"><b>Be sure that students age-appropriately cover the following:</b></p> <ul style="list-style-type: none"> <li>• prevention of destructive behavior</li> <li>• prevention of unauthorized use</li> <li>• prevention of bullying</li> <li>• any other points clearly covered in your school's AUP that are appropriate to your class</li> </ul>
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**Create the final list and go over with the class.**

**Have students engage in the creation of their project.**





## Activity 2

Use this activity as an extension to reinforce appropriate technology use.

**Objective:** Create a brochure for parents on the school's acceptable use policies

### Preparation / Materials

- Assemble materials: paper, pens or computer application to create the project

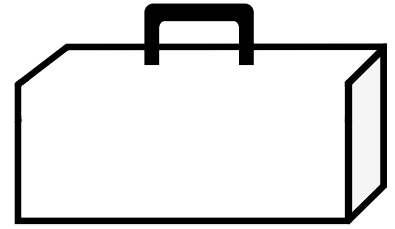
### Discuss

- Engage students in discussion about the school's AUP.
- Age-appropriately explain that everyone at school must sign, and have their parents sign, a paper that explains about the right and wrong ways to use and treat school computer equipment.
- If they have not done so already, have students sign a copy of the AUP.

Explain that they are going to create brochures to help remind others of what is in the AUP.

Ask students to think of rules they can follow that will keep them and their computers safe.

Ask students to think of rules parents can follow that will help keep them and their computers safe. Write the rules on the board.



#### Be sure that students age-appropriately cover the following:

- prevention of destructive behavior
- prevention of unauthorized use
- prevention of bullying
- any other points clearly covered in your school's AUP that are appropriate to your class

Have students engage in the creation of their brochures individually or in small groups.

Pass out copies of the reference page if desired.

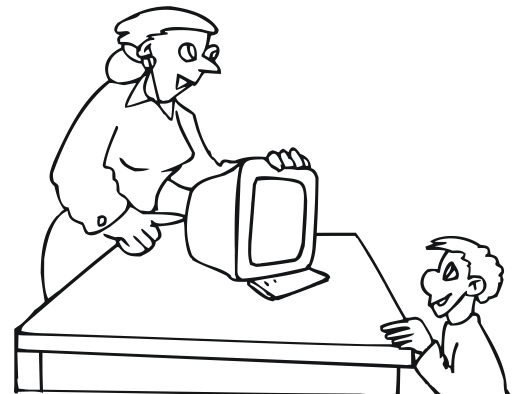


## Activity 3

School Internet Usage Pledge

Use the following sample to create an appropriate pledge for the school or individual classes.

- **Option 1:** Have each student sign an individual copy
- **Option 2:** Have students create the pledge as a poster and have all students sign
- **Option 3:** Have each create a Pledge Wall—bulletin board in a public area of the school such as the library/media center. Have students sign the “wall.”



## SAMPLE – School Internet Usage Pledge

Using the computer correctly and responsibly is very important. If I want to use the school's computer equipment I need to act as a safe, secure, and responsible cyber citizen. The key word to remember is RESPECT!

**The following are some basic expectations for my online behavior:**

**I promise to respect the rights of others:**

- Passwords are not to be shared with anyone but the teacher.
- No user is to try to discover another user's password.
- No student user is permitted to access another user's private files.
- No user is to create, view or forward offensive or disruptive sounds, text or images.
- Treat others online as you would like to be treated.

**I promise to respect the technology.**

- Never do anything to damage the equipment on purpose.
- Never try things that you are not trained or permitted to do.

**I promise to respect the law.**

- Do not copy work and call it your own.
- Always give proper credit to the author for words and images included in your work.
- Do not spread viruses or knowingly disrupt the online environment.

**I promise to respect the purpose of school technology.**

- Non-educational games and personal use are not allowed on school equipment.
- All work stored on school equipment belongs to the school and may be accessed by school personnel.

I understand that using school equipment is a privilege not a right. This privilege can be taken away if I do not act respectably and responsibly online. If I violate any school or district rules or break the pledge I will lose my technology and Internet privileges. I might also face disciplinary and/or legal actions.

**I will sign my name to show that I understand and will follow this pledge:**

Student Name (Print): \_\_\_\_\_

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Grade: \_\_\_\_\_

**I have read this Pledge and have discussed it with my child:**

Parent/Guardian Name (Print): \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Middle and High School Grades

Students in the middle grades should be able to read the school's AUP without much trouble.

Use the included activity and lessons to reinforce acceptable use policy concepts.

Activity 3 suggested for the elementary grades can also be used to generate awareness of the AUP:



### Activity

#### School Internet Usage Pledge

Use sample from page 4 of this **planning** guide to create an appropriate pledge for the school or individual classes.

- **Option 1:** Have each student sign an individual copy
- **Option 2:** Have students create the pledge as a poster and have all students sign
- **Option 3:** Have each create a Pledge Wall—bulletin board in a public area of the school such as the library/media center. Have students sign the “wall.”

### Lesson 1: Know Your Code of Conduct

This lesson engages students in analysis of the issues and situations they face online and then reinforces classroom and/or school codes of conduct/rules associated with computer use at school.

### Lesson 2: Learn about Acceptable Use Policies (AUP)

This lesson reinforces AUP concepts by analyzing what makes a successful AUP.

A version of this lesson can also be found in the i-SAFE Cyber Security Unit lesson plans.

