

POLICY**Non-Instructional/Business
Operations****SUBJECT: EXPENDITURES OF SCHOOL DISTRICT FUNDS**

The Board of Education authorizes the Purchasing Agent to expend school funds as appropriated by approved operational and capital budgets, and by the adoption of special resolutions. He/she will make expenditures in accordance with applicable law and in a manner that will achieve the maximum benefit from each dollar expended.

All claims shall be properly confirmed and verified before payment.

Complete records of all expenditures shall be maintained for future analysis and reporting within the time frame require by the Records Disposition Law or regulation.

Education Law Section 1720

Reviewed by BOE Policy Committee: February 15, 2008

Adopted: 8/17/99