

# POLICY

2011

5430

**Non-Instructional/Business  
Operations**

## **SUBJECT: CONTRACTS FOR SERVICES AND MATERIALS**

No contracts for services or materials shall be made by individuals or organizations in the school that involve expenditures without first securing approval for such contract from the Purchasing Agent.

No Board member or employee of the School District shall have an interest in any contract entered into by the Board or the School District.

Upon the adoption of a resolution by a vote of at least three-fifths (3/5) of all Board members stating that for reasons of efficiency or economy there is a need for standardization, purchase contracts for a particular type or kind of equipment, materials or supplies of more than *twenty thousand dollars (\$20,000.00)* may be awarded by the Board to the lowest responsible bidder furnishing the required security after advertisement for sealed bids in the manner provided by law.

Education Law Section 305(14)  
General Municipal Law, Article 18  
8 New York Code of Rules and Regulations (NYCRR) Section 170.2

**Date of Adoption: April 18, 2011**