

POLICY

2007

5770

**Non-Instructional/Business
Operation**

SUBJECT: EMPLOYEE USE OF OWN VEHICLE

Employees who are required to use their vehicles in the conduct of school business shall be reimbursed for the use of their vehicles providing they make application to the Superintendent prior to such use and the Superintendent grants his/her approval.

This reimbursement rate shall be established annually by the Board of Education at the reorganizational meeting.

Adopted: December 18, 2007