DRAFT

INTERNET-ENABLED DEVICES DURING THE SCHOOL DAY

In accordance with NYS Education Law, students are not allowed to use non-school issued internet-enabled devices during the school day.

Students in grades UPK-5 are encouraged to not bring cell phones or other internet-enabled devices to school. If a student brings such a device to school it must remain in their locker throughout the day.

Students in grades 6-12 who bring an internet-enabled device to school must store the device in their assigned locker from the start of 1st period through the end of 9th period.

Students are not allowed to use their devices during the school day in any location on school grounds.

Students who attend an off-campus educational program may be allowed to transport their device to the program depending on the specific rules established by the host program.

Exemptions: The regulations allow for several exemptions as follows:

- If authorized by a teacher, principal, or the District for a specific educational purpose;
- Where necessary for the management of a student's health care;
- In the event of an emergency;
- For translation services;
- On a case-by-case basis, upon review and determination by a school psychologist, school counselor or building administrator for a student caregiver who is routinely responsible for the care and well-being of a family member;
- Where required by law;
- When the use is included in the student's:
- Individualized Education Program (IEP); or
- Section 504 Plan.

Additionally, students are allowed use of their internet-enabled device in the following situations:
● Students who are given driving passes to a worksite or Tech Program may be given permission to take their device with them in their vehicle for emergency situations.

During the above times in which students are allowed to use their internet-enabled devices, the following rules apply:
● Students are prohibited from using their devices in any manner which invades the privacy of students, employees, volunteers, or school visitors.
● Students are not permitted to use any form of information technology to intimidate or harass others. This may be considered cyberbullying/cyber-harassment.
● Students are not allowed to take pictures, video, or audio recordings of students or staff members, without the direct supervision and permission from the supervising adult for an educational activity.

Exemptions: Parents wishing to file an exemption shall submit an exemption form that can be obtained from the school office.

Student & Parent Communication:
● In the event that a student needs to be contacted, a phone line to each office is available through the district line at 315-322-5746.

● In an emergency situation the student will be called down to the office to talk to the parent/guardian.
● For non-emergencies, parents/guardians can call the office to leave a message to be given to their child later in the school day.
● If a student needs to call their parent/guardian during the school day, they could get a pass to go down and use the phone available directly outside the office.

Consequences for not following the Building Rules for Internet-Enabled Devices:
1st Offense: The student's device is brought to the office for the remainder of the day.
Consequence Range: Verbal Warning or 1 Day of Detention & Parent Notification
2nd Offense: The student's device is brought to the office for the remainder of the day.
Consequence Range: Verbal Warning or 1-2 Days of Detention & Parent Notification
3rd Offense & Beyond: The student's device is brought to the office for the remainder of the day. Consequence Range: Verbal Warning or 1-3 Days of Detention & Parent Notification
Student devices that are brought to the office could result in the parent/guardian needing to pick up the device from the office. If this is the case, this would be communicated when the parent/guardian is notified from the office.
A student refusal to turn in their device could result in a referral for insubordination under the code of conduct.